

Treehouse Theater, Inc. (THT)

Production Policies & Procedures

Area: PRODUCTION	Date Approved: 6/21/16
Policy Name: STUDENT ACTOR EXPECTATIONS	Reviewed:
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Policy

THT expects a full commitment from each participating student actor.

Procedure

Student actors must desire to participate. They must be open to new experiences and making new friends. Our productions do not focus on stars, nor will a “diva” mentality be tolerated. Cast and Crew must work together equally, as a team, to make each production a success for all.

It is imperative that actors attend **all** scheduled rehearsals when their role/character is called. Missing rehearsals negatively impacts the production team’s preparation efforts and the actors who are present, significantly slowing the show’s progress. Students need to arrive on time for each rehearsal and be ready to practice for the allotted time.

Student actors must bring their script, a pencil, and a change of shoes (preferably jazz shoes) to each rehearsal. Actors should wear appropriate clothing (no exposed stomach or chest) to all rehearsals and have their hair pulled away from their face.

Student actors must consult with the show’s Director prior to making ANY changes to their hair (cuts or color) or appearance (tattoos, etc).

No food, drink or street shoes are allowed in the THT Studio rehearsal rooms. Food and drinks may be consumed in the Lobby during rehearsal breaks and students must properly dispose of their own trash. Actors and families should routinely check the Lost & Found bin.

All group communication – Cast List, Rehearsal Schedules, Cast/Crew Updates – are sent via email from the Executive Director (info@treehousetheater.com). Actors are responsible to regularly check their personal emails in order to stay informed.

Actors are expected to meet ALL memorization deadlines. At the discretion of the Director, an actor not meeting their deadlines may lose part or all of his/her role. THT works hard to make sure each actor is not given more lines than they can handle. If the actor is having problems, he or she must discuss with the Director before the deadline, in order to respect the other actors.

THT recognizes the importance of cell phones in order to stay in contact with parents, however, cell phone use is not permitted during rehearsals. Appropriate use is permitted while at performance locations, as long as it does not interfere with actor focus and observance of show cues. Cell phones must be turned off during Dress Rehearsals and Performances to avoid distractions, missed cues, and unnecessary noise.

THT strives to provide a safe, encouraging environment that is “Bully Free”

BULLY Definition: Someone who intentionally causes physical or emotional harm to someone else as a way to gain power or influence. May be accomplished in person, by cell phone or via multiple social media outlets.

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Examples:

- Brag about your abilities, talents, roles and/or criticize the talents and abilities of others
- Making derogatory comments or call bad names to someone's face or behind their back, spread lies with gossip or rumors
- Make efforts to socially exclude or isolate someone
- Physically abuse someone by hitting, kicking, shoving, spitting, etc
- Take money or other belongings from someone
- Force or pressure someone to do something against their will or encourage them to do something inappropriate

If you recognize bullying:

Get help from an adult

And stand up for what's right.

If you hurt someone, apologize and make it right!

Failure to comply with above stated Student Actor policies may result in role reduction, dismissal from cast and/or negatively affect future consideration for roles/casting in THT productions.